



Legionella Procedure

This procedure is part of North Yorkshire Police policy to which all Chief Constable personnel and the functions provided by the Police, Fire and Crime Commissioner are required to adhere.

Procedure Statement

Health and Safety Executive Approved Code of Practice (ACoP) L8 titled 'legionnaire's disease: the control of legionella bacteria in water systems' sets out the risks associated with legionella bacteria in water systems and controls required in circumstances where the Health and Safety at Work (etc.) Act 1974 applies.

In order to comply with the legal duties imposed by the act, North Yorkshire Police shall:

- a) Identify and assess sources of risk
- b) Prepare a written scheme for preventing or controlling the risk.
- c) Implement, manage and monitor precautions.
- d) Keep records of the precautions.
- e) Appoint a person(s) to be managerially responsible.

In order to comply with these requirements of L8 the Duty Holder, Responsible Person and Deputy Responsible Person have been identified as the post holders of the following NYP posts:

Duty Holder - Head of Assets

Responsible Person – Facilities & Sustainability Manager

Deputy Responsible Person – Facilities and Sustainability Officer

The Duty Holder has also appointed a competent contractor, J Tomlinson Ltd, Beeston, Nottingham NG9 1PF to assist with the management of legionella and provide technical support.

Overarching Policies:

NYP Health & Safety Policy

Other Documents:

Written Scheme for controlling the risk of exposure to legionella bacteria in North Yorkshire Police premises
HSE ACoP L8

Process

By the delegated responsibility of the Duty Holder named above NYP Estates Department will:

- Engage a suitably qualified person to provide detailed water hygiene risk assessment of the premises for which they are responsible
- Arrange for regular monitoring of water systems at those premises takes place at those premises and act on the findings of any monitoring to reduce the risk of legionella infection to acceptable levels
- Carry out such periodic or specifically identified maintenance tasks as required to reduce and manage the risk of legionella infection
- Keep records of monitoring and maintenance undertaken to reduce and manage the risk of legionella infection

Responsibilities

The Head of Assets will act as Duty Holder in respect of the requirements of ACoP L8

The Facilities & Sustainability Manager will act as Responsible Person in respect of ensuring that this Procedure is implemented

The Facilities and Sustainability Officer will act as Deputy Responsible Person to manage the specific tasks set out in this Procedure and the associated Written Scheme

Definition of Special Terms

Legionella bacteria are widespread in natural water systems, and if allowed to proliferate in domestic water systems and be dispersed in breathable droplet form can lead to an outbreak of the pneumonia like Legionnaires' disease, as well as the similar but less serious conditions of Pontiac fever and Lochgoilhead fever

HSE Approved Code of Practice (ACoP) L8 is the official document giving guidance to duty holders including employers, those in control of premises and those with health and safety responsibilities for others, to help them comply with their legal duties in relation to legionella.
<https://legionellacontrol.com/compliance/hse-approved-code-of-practice-acop-l8-hsg274/>